Job Title:	Playworker (Sessional)
Reports to:	Out of School Leader
Accountable to:	None
Contract Term:	Sessional
Location:	LNER Stadium, Lincoln, LN5 8LD. Flexibility regarding location is required.

Job Purpose

Lincoln City Foundation utilises the brand and reputation of Lincoln City Football Club, alongside leveraging our own potential and the influence of our key partners, inspire, empower, and help individuals and communities to improve their physical, social, and mental wellbeing.

The role of the Sessional Playworker will be to support the organisation and delivery of the Foundation's community provision for those aged 4 to 11. This includes but is not limited to our Lincoln City After School and Holiday Clubs (Ofsted Registered). The role will be responsible for supporting the Early Years Leader to create fun, stimulating, creative and educational environments that are safe and inclusive. The provision will offer a high-quality service that supports parents and families throughout the year.

In line with Foundation Objectives, a Sessional Playworker will:

- Help to plan and deliver a diverse range of activities, including arts and crafts and physical exercise games, engaging with children from the local community

- To enhance and advance the progression of participants through programme activity, with the aim to make a positive impact on an individual's health and personal achievement

- Support the Early Years Leader to identify children that may require additional support for learning, to follow instruction and/or peer-to-peer interaction

Key Responsibilities

- To deliver high-quality provision within the Ofsted Registered After School Club and Holiday Club programmes. Ensure it is inclusive, fun, diverse and age appropriate, plus work alongside the coaching team to offer a wide variety of activities (including healthy food provision when required)
- Prioritise the welfare and safety of the children under the Foundation's supervision. Work with the Designated Safeguarding Officer to ensure children are always protected, poor practice is eradicated, and concerns are raised and addressed through the appropriate channels.

- Collect and record participant fees (where applicable) at sessions and return all monies to the Foundation completing necessary paperwork and receipt
- To establish positive relationships with people of all ages by adhering to the high standard of customer service expected of all Foundation staff. Work with the children so they embrace positive behaviour, adhere to the code of conduct alongside addressing poor behaviour with appropriate techniques
- Support the management of volunteers and contribute to the integration of each volunteer into the Foundation team
- To ensure the required health & safety, welfare, and supervision of participants throughout the session in line with Foundation policies and procedures
- To carry out appropriate checks on equipment, venues, and facilities and to administer the necessary procedures for any incident or accident that occurs to any participant under the Foundations supervision.
- To deputise for the Early Years Leader during periods of unavailability for the Foundation to maintain consistent delivery of high-quality programmes
- Attend any training to develop relevant knowledge and skills and where appropriate contribute to the learning of the Foundation Team.
- At all times you will be expected to act as a role model to early years children and be an ambassador of the Foundation encouraging positive participation for all, contributing to the meeting of targets and charitable objectives.

General Responsibilities

- Compliance with all Lincoln City Foundation policies and procedures
- To observe and adhere to the organisational Code of Conduct, safeguarding commitment and the equal opportunities strategies of Lincoln City Foundation
- To undertake such other duties as may be reasonably expected
- To always maintain professional conduct
- To undertake CPD as necessary in line with development of the role and required by the Foundation
- The marginal functions of this position have not been included. All employees are required to follow any other job-related duties required by their line manager which are relevant to the role and achieving the Foundation's objectives.

Person Specification

Education/Qualifications	
Level 3 Certificate in Childcare	Essential
Safeguarding Certificate (in date)	Essential
Emergency First Aid Certificate (in date)	Essential
Knowledge and Experience	
Ability to plan, deliver, develop and After School Club sessions	Essential

Previous experience of working with and caring for children aged 4-11	Essential
Willingness to undertake relevant childcare qualifications in the future	Essential
Passion to deliver high quality childcare	Essential
Previous experience of customer service	Desirable
Skills and abilities	
Ability to work on own initiative	Essential
Ability to communicate and engage with others (potential contacts include staff, mangers, participants, and parents/carers)	Essential
Excellent organisational and planning skills	Essential
Participant focused and results orientated	Essential
Committed, initiative-taking and driven	Essential
Strong commitment to high quality delivery and customer service	Essential
Ability to form strong and appropriate relationships, demonstrating excellent communication skills	Essential
Equality & Diversity	
Must be able to recognise discrimination in its many forms and adhere to the LCF Equality policies	Essential
Able to work within a diverse community and draw on individual strengths to promote equality & diversity	Essential
Other	
Must satisfy relevant pre-employment checks including two current references relevant to the position and Enhanced DBS checks	Essential
Clean driving license & access to a vehicle (or alternative transport)	Desirable
Strive to achieve and work towards 'Lincoln City Foundation' vision and mission statements.	Essential